

League of Women Voters of Appleton-Fox Cities Board Meeting
Wednesday, June 5, 2024 - 4:00 p.m.
Stone Arch Brew Pub, 1004 S. Olde Oneida St. Appleton, 54911

I. Strategy Session

A. Intro to League: Slide show from LWVWI Membership and Events Manager Brandi Rodriquez with staff information, explanation of organizational structure and acronyms, fees for memberships (including percentage breakdown of dues allocations).

B. Nonpartisan policy Reviewed nonpartisan policy, and how there is a distinction between parties and issues.

C. DEI Policy Review of LWV Appleton- Fox Cities and LWVUS DEI policies.

D. LWV-AFC Board meetings

1. Time and Place Generally held the first Wednesday of every month from 4–5:30 at the office location (120 N. Morrison St.).

2. Reports, newsletter articles, website updates. Board members read reports in the shared Drive folder prior to the meeting. Newsletter submissions are due to Kathy Voigt by the Friday after the board meeting.

3. Board communication / External communication Board communication is generally by email. External public-facing communication goes through Kathy Voigt.

4. Board etiquette Outside of weekend hours, generally respond to emails within 24 hours.

E. Priorities and Strategies for 2024-2025 Discussed the following: 1) Do we need a Natural Resources Director on the board? 2) Having two informal meet and greet events for League members 3) Add sticker with pronouns to name tags 4) Adding a regular feature to the newsletter/ website promoting opportunities for our members to be allies to people in marginalized communities 5) Setting a goal of total members by next year (150), and importance of retaining current members.

Also mentioned having an “oral history” of the League’s history in our geographical area. Also discussed other ways to reach more people for voter registration, and having other nonprofit nonpartisan organizations (501(c)3) co-sponsor programs (e.g. UW Fox Valley).

BREAK FOR DINNER

II. Regular Board Meeting

1. Welcome and call to order (4:00) Meeting called to order at 7:04 p.m. Members present: Jan Smith, Kathy Voigt, Cindy Fallona, Diane Putzer, Jan Quinlan, Jacqui Klimaszewski, April

Savage, Karin Alvarez, and Linda Bjella. Miriam Douglass (incoming treasurer) was present at this meeting, but did not participate in voting.

In 2023 minutes from the annual meeting, the term “fiscal agent” was used, but this should be “fiscal sponsor.” Kathy Voigt moved to change this in the agenda, Diane Putzer seconded. All in favor, no opposition or abstentions.

2. Consent Agenda (4:00-4:10) Please read all reports in this [folder](#) prior to the meeting. This information won't be discussed unless questions are raised prior to the meeting.

Link to the in our Google drive. (Click on “+New” button to the left to upload your document to the file.) Jan Smith moved to accept the consent agenda, Diane Putzer seconded. Cindy Fallona mentioned a member's city needs to be corrected. All in favor, no opposition or abstentions.

- a) Minutes from the April 10, 2024 board meeting
- b) Presidents' Report
- c) Treasurer's Report
- d) Action
- e) Communications & Technology
- g) DEI
- h) Finance Drive / Development
- i) Membership
- j) Program
- k) Voter Service

3. Old Business (4:10-4:20)

a) LWV WI data tracker update (Linda) Completed data tracking for engagement through programs, training, and other activity completed in the month of May (e.g., number of individuals engaged in-person, with virtual programs, etc.).

b) Annual Meeting: next steps Next steps would include implementation of studies. Jan Quinlan mentioned she is supposed to file new local support positions, and there is something the treasurer is supposed to do as well.

c) Finance Drive update

d) LWV WI meeting in Green Bay Kathy Voigt showed her “Pillars of Democracy” to Jill Underly and Debra Cronmiller.

4. New Business (4:20-5:25)

a) Budget and Nominating Committees There were two people approved for the committee next year but there should be three. Jan Quinlan motioned that Diane Putzer should be the third member, and Kathy Voigt seconded. All in favor, no opposition or abstentions.

b) July picnic The events committee is in charge of planning. Brats and burgers will be available, and attendees are to bring a dish to pass. There is an emphasis on bringing a friend/family member. Registration is not required. Same display boards as last year will be there, and Jan Quinlan requested there be sign up sheets. Each of the board members will speak briefly. Prospective member packets will also be there.

c) Monthly programs planning meeting Before we create a postcard with the programs, we will need to figure out what these are. Linda Bjella will send out an email to Jan Smith and Jan Quinlan to set up a meeting for this.

d) Studies (Public Safety / Positions Review) Jan Quinlan is willing to lead. April Savage suggested starting to recruit a committee for the public safety study at the picnic. Furthermore, after the picnic, a communication can be sent out with additional information about how to become involved (Kathy Voigt said the newsletter could be good for this). Individuals do not have to be members to be part of a study.

e) Voter Service volunteer needs for the summer / candidate forum for the 8th CD Debra Cronmiller asked if a candidate forum was being planned. Jacqui Klimaszewski contacted the League in Green Bay and Door County about individuals who are running. This would be before the primary on August 13.

f) Senate District 18 Informational Meeting Thursday July 11 at the Neenah Public Library in the Shattuck room from 6:30-8, there will be a meeting to help with understanding of new legislative districts in the area. A planning meeting was held a few days ago, with the Winnebago League and Penny Bernard Schaber with the Fair Maps Coalition. Linda Bjella will be in touch with Kathy Voigt about getting more information out.

g) Office clean-out day(s) The date of Tuesday June 11 from 9a-11a was set as a day to clean out the office.

5. Wrap-Up / Assignments (5:25-5:30) (Linda)

a) June / July Newsletter Newsletter contributions due Friday.

b) Website update Updates due by next Wednesday.

Diane Putzer made a motion to change wording in the 2023 annual meeting minutes to correct affiliation with Women's Action Coalition as a fiscal sponsor instead of fiscal agent. Jan Quinlan seconded. Diane Putzer stated the difference is that a fiscal agent means something different from a fiscal sponsor due to how it relates to tax deductions. All in favor, no opposition or abstentions.

Kathy Voigt made a motion to adjourn the meeting, Jan Quinlan seconded the motion. The meeting was adjourned at 8:05 pm.

Respectfully submitted,

Karin Alvarez
Secretary

Upcoming Events:

Sunday, June 9: Juneteenth: at Jones Park in Appleton

Saturday, June 22: PrideFest: Riverside Park in Neenah

Thursday, June 27-Sunday, June 30: LWV US Convention in Washington DC (also hybrid)

Monday, July 8-Wednesday, July 24: Voter Assistance at DMV

Thursday, July 11, 6:30-8:00 p.m.: Fox Valley Fair Maps meeting at the Neenah Library (jointly sponsored by our League, the Winnebago LWV, and LWV-WI)

Thursday, July 18, 5:00-8:00 p.m.: Summer picnic at Thousand Islands Nature Center in Kaukauna

Saturday, July 20: Celebrate Diversity Fox Cities Community Cookout at Smith Park in Menasha

Wednesday, August 7, 4:00 p.m.: LWV AFC Board meeting (Zoom)

Tuesday, August 13: 2024 Partisan Primary Election