

League of Women Voters of Appleton, WI
Board Meeting
Tuesday, August 14, 2007
Appleton Public Library, Lower Level

Present: Carolyn Mewhorter, Sue Silton, Jody Van Domelen, Cindy Carter, Karon Sandberg, Vicky Olenski, Debra Cronmiller.

Absent: Winnie Doxsie, Nadine Miller, Shirley Adams,

The meeting was called to order by President Carolyn Mewhorter at 6:06 pm.

Introductions were made.

Board Training:

Debra Cronmiller led the Board of Directors Training. Deb reminded the Board that there are policies we adhere to such as only the President speaks for the League and, we follow the mission statement which describes the League as a nonpartisan organization. Further, it is important that the President and the Voter Service Director take special care to exemplify the League's neutral policy with regard to political parties. There are some things that can be changed or updated. For example, job descriptions can be rewritten according to each person's scope of work. Each Board member is asked to peruse her job description and revise according to her actual duties. Updated job descriptions also help the Nominating Committee when they are recruiting new Board members. Deb reminded us that we are part of the larger League and can be the grassroots function to the State and National Leagues. Deb encouraged the Board to set goals and that these goals should be part of the job descriptions.

Minutes: The minutes of June 19 were corrected to read "Sue stated that she closed out the 2 CDs and opened two new ones." Karon moved to accept the corrected minutes. Cindy seconded. The minutes were approved as corrected.

Treasurer's Report:

Bank Accounts	
CD 12231	5,000
CD 12232	5,000
LWV Checking	<u>1,814.97</u>
Total Bank Accounts	11,814.97
 Asset Accounts	
Education Fund	<u>748.41</u>
Total Asset Accounts	748.41
 Overall Total	 12,563.38

Sue will pay half of the PMP from the Education Fund. Sue stated that in order to know how much it costs to run the organization, members will be asked to turn in expense reports for costs incurred when doing something on behalf of the League. Winnie and Sue created an "Expense Voucher" for this purpose. A member may choose to make their cost an in-kind donation, but the Expense Voucher will serve to reflect the actual cost of running the organization. Sue will keep two sets of books, one for in-kind donations. Sue thanks Winnie for all of her help in designing the Expense Voucher as well as the Membership Renewal form.

Mental Health: At the next Board meeting, Debra Cronmiller will present information from the Mental Health Study. She advised that two discussion meetings will be scheduled prior to the consensus meeting.

Voter Service: Shirley is looking for people to volunteer as observers for the city, county and school board meetings

Program/Membership: Carolyn, Shirley, Winnie and Karon will meet to plan the calendar and membership strategy.

Bulletin: Vicky Olenski will be taking over the Bulletin. Vicky is out of the country at the present time. Miriam Douglass has graciously agreed to help get the September Bulletin out and to help Vicky get started in her new assignment.

Announcements: Carolyn reminded the Board of the NAMI Walk on October 6 at Appleton Memorial Park, and *Making Democracy Work Summit*, September 28, in Milwaukee.

Karon stated that we will be applying for a grant with Time Warner Cable TV to produce a 30 second commercial for the polling project.

Respectfully submitted,

Shirley Strange