

**League of Women Voters of Appleton-Fox Cities - Board meeting**  
**Wednesday, June 1, 2022**  
**LWV-AFC Office**  
**120 N. Morrison Street**

Board of Directors: Linda Bjella, Julie Evers, Cindy Fallona, Renee Gralewicz, Marti Hemwall, Jacqui Klimszewski, Diane Putzer, Jan Quinlan, April Savage, Kathy Voigt

- I. Welcome and Call to Order (4:00-4:05) - special welcome to our new board member  
Marti convened meeting at 4:09 p.m. and welcomed April to the board.
  
- II. Consent Agenda (4:05-4:10) - please read all reports on our board meeting folder prior to the meeting. This information will not be discussed unless questions are raised prior to the meeting.
  - A. Minutes - May 4, 2022
  - B. Presidents' Report
  - C. Committee Reports
    1. Treasurer and Fundraising
    2. Voter Service
    3. Action/Advocacy
    4. Program
    5. Membership
    6. Communication and Technology
    7. DEI Study
    8. DEI CommitteeMoved by Cindy, second by Jan. Passed unanimously.
  
- III. Old Business (4:10-4:30)
  - A. LWV-WI state meeting - identify remaining concerns or questions; proposed state study.

Cindy, Sue Hop, Jeanne, and Kathy are working on baskets for the LWV Wi Annual Meeting. We will have a basket from our League and also a refugee basket (proceeds to World Relief). Diane and another volunteer will monitor the basket table and collect the money when the auction is finished.

Discussion of registration and checking vaccination status. This should be a person from the state League.

We are selling our swag. Cindy and Jeanne will manage this.  
We will meet at the hotel on Thursday, June 8 to help set up the Traveling Exhibit and to go over final details.
  - B. Flag Day Parade plans - calling a committee meeting, decorating, rides to beginning of route, handout with instructions?

Cindy will contact Lamers to verify timing and get signs made for the side of the trolley.

- C. DEI program with Irene and Jim - some have suggested the summer timing is not ideal. Would it be more effective to schedule in the fall? Should we wait until the DEI Committee makes recommendations?

DEI Committee will make decision at June 8 meeting.

- D. Printing of materials with new name - any remaining items to include?

Everything has been submitted to FVTC to be printed. It should be ready for the LWV WI Annual Meeting

- E. Summer picnic arrangements - what else needs to be done?

1000 Islands is reserved for July 13 including the building. We will grill meat and attendees will bring a dish to pass. 5:00 p.m. Kathy has a "Save the Date" announcement and will go on the website for upcoming events.

- F. Office to-dos - schedule work days to sort files and arrange shelves in office; develop a shared calendar for key and for conference room; schedule an Open House for members and community; schedule pick-up times for yard signs and materials before August primary and Fall election.

June 14 & 21 were scheduled to begin organizing the office. April will create a google calendar to keep track of the key.

- G. Volunteer forms from annual meeting - is everyone following up?

Marti and Linda will work to get the Events and Awards Teams up and running.

Other board members will follow up with volunteers. Make sure every volunteer is contacted.

#### IV. New Business (4:30-5:00)

##### A. Finance

1. credit card issues

2 different credit cards each with a \$1000 limit. One card: Linda, Marti, & Jacqui / Other card: Renee, Cindy, Diane

Contracts should be signed by a president and treasurer.

2. discount at Office Max

Cindy will find out about this.

3. Diane is working on getting a hotspot for the ipads. Boost mobile is the Best deal. 35 gigs of data for \$10 for the device with \$50 / month for subscription. Diane will ask about nonprofit discount. Check on cancellation policy. (\$600 in budget for a hotspot.)

##### B. Program and Event

1. Women's Equality Day - change for 2022 - asking partners to take on leadership for this year and allow the new events committee to discuss options.

Linda and Marti met with Sue Silton. Would like to propose to the partner organizations from the 19th Amendment and ask them to take the lead and our League will support. Give the new Event Committee time to get up in running and then take the lead next year. Sue Silton will send email to partners.

2. How to avoid scheduling conflicts with other organizations - for example, AAUW, Midday, Womens Fund, ESTHER, Celebrate Diversity, CCL. Renee has contacted AAUW, CCL, and Esther to check on meeting dates.
  - C. Voter Service - candidate forums vs. taped interviews: which is more effective?  
How to handle a situation when candidate(s) won't participate?  
Some preference for taped interviews or forums, but further ground rules need to be discussed further.
  - D. Annual meeting follow-up: record retention and archives transition - Marti will chair this subgroup and she needs a couple of some geeky people to help.
  - E. Strategic Planning - identify date for our 2022 session
    1. Diversifying our membership
    2. Increasing our membership and creating a mentoring program
    3. "Threading the needle" between nonpartisanship and our DEI efforts  
The date of Saturday, September 10 from 9-12 was set.
- V. Reminders and Announcements
- A. July 6 - Main Street Alliance Senate Candidate Forum, Long Cheng Market
  - B. June 10 - Building Unity event, City Park (voter registration?)
  - C. Board member job descriptions - calendar of tasks by September board meeting
  - D. Others?